



WHERE AVIATION IS A LIFESTYLE



Join FLYING Aviation Expo presented by Scheyden - the industry's unique event for pilots and aviation enthusiasts. Be treated to the ultimate experience from morning til night with over 200 brands featuring the newest market trends; premier education and hands-on training; and sophisticated social events.

2016 FLYING AVIATION EXPO | OCTOBER 20-22, 2016 | PALM SPRINGS INTERNATIONAL AIRPORT

aviation-xpo.com

2016 AVIATION EXPO // BOOTH RESERVATION FORM

PALM SPRINGS INTERNATIONAL AIRPORT // OCTOBER 20 - OCTOBER 22, 2016

COMPANY NAME (TO BE LISTED IN PROGRAM EXACTLY AS SHOWN) DIRECTORY EMAIL ADDRESS (TO BE LISTED IN ONSITE PROGRAM)

NAME OF CONTACT PERSON TO RECEIVE CONFIRMATION KIT CONTACT EMAIL ADDRESS (REQUIRED)

ADDRESS CITY STATE ZIP

TELEPHONE NUMBER FAX NUMBER WEB ADDRESS

NAME OF ONSITE CONTACT DURING EVENT EMAIL OF ONSITE PERSON

I have read and agree to abide by the 2016 Exhibitor Rules and regulations as well as the "Show Facts at a Glance" in the Exhibitor Prospectus.

Signature Required: _____ Form will NOT be processed without legible signature.

EXHIBIT BOOTH SPACE

FULL PAYMENT DUE WITH RESERVATION

Booth(s) # Choice(s)
1st _____ 2nd _____ 3rd _____
Booth Cost..... \$20/sq. ft.
Corner..... \$600
Peninsula..... \$1200
Island..... \$2400

Depth (ft.) _____ + Frontage (ft.) _____ = Total (sq. ft.) _____

Booth Cost \$ _____ + Corner \$ _____ = Total \$ _____

Aviation Expo, LLC reserves the right to assign the booth nearest the ones you have requested if your choices have already been taken.

MAIL OR FAX THIS FORM TO:

Aviation Expo, LLC
PO Box 7530 PBM 16620
Las Vegas, NV 89125
OFFICE: 856-767-7695

Please call for pricing on RV/Motor homes, Mockups, and Custom Displays

- + Companies must have an aircraft to exhibit in the Aircraft Display.
- + The Aircraft Display is located at the Palm Springs Airport.
- + Management assigns the display spaces for each exhibitor.

See Rules and Regulations at the end of the form.

STATIC DISPLAY

FULL PAYMENT DUE WITH RESERVATION

Sample Aircraft
LSA..... \$1,000
SE Piston, Glider, Piston-Heli..... \$1,750
SE Turbo Prop, Single Turbine-Heli, SE Jet, ME Piston..... \$2,250
Citation Mustang, Epic Elite, All ME Turboprop..... \$3,000
All Other ME Jets..... \$3,500
Aircraft Demo Access..... \$1,000
Public Benefit Aircraft..... Call For Quote

Please list aircraft to be displayed. The list will appear in the Convention Program.

1st _____ 2nd _____
3rd _____ 4th _____

Additional space located next to your aircraft is available on a limited basis at the cost below.

****PLEASE NOTE THIS IS THE PRICE OF THE ADDITIONAL SPACE AND NOT THE TENT**

COST WITH BOOTH SPACE IN THE HANGER

Reserve _____ 10'x10' space at \$325 each= \$ _____
Reserve _____ 15'x15' space at \$725 each= \$ _____
Reserve _____ 20'x20' space at \$1,150 each= \$ _____
Reserve _____ 30'x30' space at \$1,800 each= \$ _____

COST WITHOUT BOOTH SPACE IN THE HANGER

Reserve _____ 10'x10' space at \$650 each= \$ _____
Reserve _____ 15'x15' space at \$1,450 each= \$ _____
Reserve _____ 20'x20' space at \$2,300 each= \$ _____
Reserve _____ 30'x30' space at \$3,600 each= \$ _____

- I will be providing my own tent
- I will need to rent a tent
(Tent rental information will be provided in the services manual)

PAYMENT INFORMATION

THERE WILL BE A 25% CANCELLATION FEE FOR EACH BOOTH OR AIRCRAFT DISPLAY CANCELLED.
AFTER SEPTEMBER 5, 2016, THERE WILL BE NO REFUNDS.

TOTAL ENCLOSED FOR EXHIBIT BOOTH(S) = \$_____

Payment Enclosed: Make check payable to **Aviation Expo, LLC**

Please charge to my: Visa MasterCard AmEx unless otherwise noted, we will charge your card for the full amount.

NAME OF CARDHOLD _____

CARD# _____

EXPIRATION DATE _____

SECURITY CODE _____

BILLING ZIP CODE _____

SIGNATURE OF AUTHORIZATION _____

[Form will **NOT** be processed without payment information or check]

INDICATE WHICH BEST DESCRIBES THE PRODUCTS/SERVICES TO BE DISPLAYED AT YOUR BOOTH

CHECK PRIMARY CATEGORY ONLY

- | | | |
|---|---|--|
| <input type="checkbox"/> Aircraft Manufacturing | <input type="checkbox"/> Education/Training | <input type="checkbox"/> Publications |
| <input type="checkbox"/> Aircraft Sales | <input type="checkbox"/> Engines/Propellers | <input type="checkbox"/> Software Applications |
| <input type="checkbox"/> Air Parks/Real Estate | <input type="checkbox"/> Equipment/Parts | <input type="checkbox"/> Travel |
| <input type="checkbox"/> Airports/FBOs | <input type="checkbox"/> Finance/Insurance | <input type="checkbox"/> Weather Services |
| <input type="checkbox"/> Apparel/Jewelry/Art | <input type="checkbox"/> Headsets/Flight Gear | <input type="checkbox"/> Autos/Boats |
| <input type="checkbox"/> Association/Public Service | <input type="checkbox"/> Maintenance Supplies | <input type="checkbox"/> Spirits |
| <input type="checkbox"/> Avionics | <input type="checkbox"/> Modifications/Refurbishing | <input type="checkbox"/> Other _____ |

CRITICAL INFORMATION

Motor homes and trailers must arrive at the Airport by 5 PM on Wednesday, October 19, 2016.

The sole provider of tent rentals, electricity, labor, and furnishings for static display is Aviation Expo, LLC.

Exhibitors erecting tents as part of a display must purchase appropriate space for each tent.

Certificates of insurance must be provided to Aviation Expo, LLC a minimum of 14 days prior to arriving to the Expo.

POINT OF CONTACT:

Doug Priestley, Exhibit Sales

Office: 856-767-7695, Cell: 856-889-6265

Julia Jones, Exhibit, Aircraft & Sponsorship Sales

Office: 240-620-3435

RULES AND REGULATIONS

TERMS

This reservation form represents your offer to participate and is subject to acceptance by Aviation Expo, LLC. Aviation Expo, LLC reserves the right to terminate your reservation unless all of your financial accounts with Aviation Expo, LLC and/or its subsidiaries are current 30 days prior to the Aviation Expo.

ASSIGNMENTS

Booths cannot be sublet or shared. Booth space will be assigned on a first-come, first-serve basis. Aviation Expo, LLC will attempt to honor the first choice(s) of an exhibitor. If the booths selected are filled, the closest possible booth will be assigned. A floor plan of the available exhibit space is provided with the reservation form.

BOOTH SPECIFICATIONS

All booths are 10'x10' except the island booths as noted on the floor plan. Pipe and drape backs are 8' high and the side rails are 3' high. A one-line booth sign is included. Display material may be 8' high for 5' of the booth sides but no higher than the side rail for the 5' nearest the aisle. The height limit for island booths is 16'. The ceiling height in the hanger is 25'. All exposed parts of the display **MUST** be finished so as not to be objectionable to other exhibitors or attendees. Crates and other packing materials may not be stored behind the pipe and drape.

SPLIT ISLAND BOOTH

A split island booth is a peninsula booth, which shares a common back wall with another peninsula booth. The entire cubic content of this booth may be used, up to the maximum allowable height, without any back wall line of sight restrictions. Sixteen feet (16') is the maximum height allowance, including signage.

END CAP BOOTH

No end cap booths are permitted.

OUTSIDE CONTRACTORS

Exhibitors may use contractors other than the Official Exhibit Contractor to set up and dismantle exhibits if exhibitor provides to Lift Event Management a copy of the applicable form provided in the Exhibitor Services Manual. This authorization must include the name and address of each contractor, a certificate of insurance, the name of the supervisor, and the number of workers. The exhibitor assumes full responsibility for all acts of its contractors and agrees to hold harmless and indemnify Lift Event Management for any loss or any damage to the Palm Springs Convention Center. These contractors must sign in at the Exhibitor Registration on-site and collect their identification for hall access.

LABOR

Exhibitors are required to observe all contracts in effect, between Lift Event Management, service contractors and the Palm Spring Convention Center. All information relating to move-in, set-up, dismantling, and move-out at the Palm Springs Airport during Aviation Expo, will be included in your online Exhibitor Services Manual.

DAMAGE TO PROPERTY

The exhibiting company is liable for any damage caused to building floors, walls or columns or to standard booth equipment. The exhibitor may not apply paint, lacquer, adhesives, stickers, or other coating to building floors, walls or columns or to standard booth equipment.

CANCELLATIONS

All cancellations need to be in writing in order for any applicable refund to be processed. There will be a 25% cancellation fee for booth and Aircraft Display cancellations prior to September 5, 2016. After that date, there will be no refunds.

ADMITTANCE DURING NON-SHOW HOURS

Exhibit personnel will not be allowed to enter the exhibit floor earlier than one hour prior to the opening of the show. Exhibitors must have their Aviation Expo badge and picture I.D. for non-show hour admittance and make arrangements with show management and security ahead of time.

DISMANTLING

Exhibitors' display may not be dismantled or packed in preparation for removal prior to the official closing time of 3 PM on Saturday, October 22, 2016. Every booth must be fully staffed and operational during the entire Aviation Expo. Non-compliance with this regulation will result in the exhibitor losing the opportunity for early selection of booths in future shows.

SOUND

All demonstration and sound equipment must be turned to a conversational level and must not be objectionable to neighboring exhibitors. If management receives any complaints, exhibitor agrees to cease use of sound equipment.

BADGES

Employees designated by the exhibitor will be issued "Exhibitor Badges," that will authorize such employees to enter the exhibit area during hours when it is open for exhibitors but not the public. Five badges are included in the cost of each space. These badges are nontransferable. Business cards will not be accepted in badge holders. Exhibitor badges entitle the exhibitor to attend all the educational seminars and general sessions. These badges **must** be worn during set-up and dismantling, and are required for access to the dock area. **Note: All badges are printed and picked up on-site at the Palm Springs Airport.**

FIRE AND SAFETY REGULATIONS

No flammable liquids may be stored inside the Hanger. Prior notification and approval will be necessary from the Palm Springs Fire Department to display any heat producing chemical materials, gases, etc. deemed hazardous by the fire department. Contact Marco Parrotto at marco@aviation-xpo.com for more information.